

**TO PROVIDE ELEVATOR MAINTENANCE SERVICES
TO VARIOUS SCHOOLS OF THE DEPARTMENT OF EDUCATION STATEWIDE
IFB D21-032**

Chief Procurement Officer
State of Hawaii, Department of Education
Honolulu, Hawaii 96813

To Whom It May Concern:

The undersigned has carefully read and understands the terms and conditions specified in the Specifications, Special Conditions, and General Conditions attached hereto and hereby submits the following offer to perform the work specified herein, all in accordance with the true intent and meaning thereof. The undersigned further understands and agrees that by submitting this offer, 1) he/she is declaring his/her offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the price(s) submitted was (were) independently arrived at without collusion.

The undersigned represents: **(Check one only)**

- A **Hawaii business** incorporated or organized under the laws of the State of Hawaii; **OR**
- A **Compliant Non-Hawaii business** not incorporated or organized under the laws of the State of Hawaii, but registered at the State of Hawaii Department of Commerce and Consumer Affairs Business Registration Division to do business in the State of Hawaii.

State of incorporation: _____

Offeror is:

Sole Proprietor Partnership Corporation Joint Venture Other _____

Federal I.D. No.: _____ Hawaii General Excise Tax License I.D. No.: _____

Payment address (other than street address is: _____

City, State, Zip Code: _____

Business address (street address): _____

City, State, Zip Code: _____

Date: _____

Respectfully submitted:

Telephone No.: _____

Authorized (Original) Signature

Fax No.: _____

Name and Title (Type or Print)

E-mail Address: _____

* _____
Exact Legal Name of Company (Offeror)

*If Offeror is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the awarded contract will be executed: _____

WAGE CERTIFICATE

Subject: Project No. IFB D21-032

Description of Project: To Provide Elevator Maintenance Services to Various Schools of the Department of Education Statewide

Pursuant to §103-55, HRS, I hereby certify that, if awarded a contract in excess of \$25,000.00, the services to be performed will be performed in accordance with the following conditions:

1. The services to be rendered shall be performed by employees paid at wages or salaries not less than wages paid to the public officers and employees for similar work, if similar positions are listed in the classification plan of the public sector.

Services Performed by Laborers and Mechanics:

The CONTRACTOR or the CONTRACTOR's subcontractor shall give a copy of the rates of wages to each laborer and mechanic employed under the contract by the CONTRACTOR at the time each laborer and mechanic is employed; provided that the CONTRACTOR does not have to provide the CONTRACTOR's employees the wage rate schedules where there is a collective bargaining agreement.

2. All applicable laws of the federal and state governments relating to workers' compensation, unemployment compensation, payment of wages, and safety will be fully complied with.

CONTRACTOR shall be obliged to notify its employees performing work under this contract of the provisions of §103-55, HRS, and the current wage rate for public employees performing similar work. The CONTRACTOR may meet this obligation by posting a notice to this effect in the CONTRACTOR's place of business accessible to all employees, or the CONTRACTOR may include such notice with each paycheck or pay envelope furnished to the employee

I understand that, in addition to the base wages required by §103-55, HRS, all payments required by federal and state laws that employers must make for the benefit of their employees shall be paid.

Offeror: _____

Signature: _____

Title: _____

Date: _____

EXHIBIT A

OFFEROR QUALIFICATION

Special Conditions #6, *Offeror Qualifications*, requires that Offeror provide the information requested on Exhibit A to the POC or CA regarding Offerors experience.

1. Experience

CONTRACTOR shall have a minimum of three (3) consecutive years of experience (immediately prior to the bid opening date), in the field of maintenance, inspection, testing, and repair services of the elevators listed herein.

Enter number of consecutive years of experience (immediately prior to bid opening date): _____ years

Special Conditions #6, *Offeror Qualifications*, requires that Offeror provide the information requested on Exhibit A to the POC or CA regarding Offerors license.

2. License

State of Hawaii C-16 Elevator Contractor License: _____

Special Conditions #6, *Offeror Qualifications*, requires that Offeror provide the information requested on Exhibit A to the POC or CA regarding Offerors office location.

3. Office Location

In accordance with the Special Conditions, Offeror shall provide the following information for the permanent office/service facility in the State of Hawaii.

Name of Company _____

Facility Address _____

Telephone/Facsimile No. _____

Name of Contact Person and Cellular No. _____

E-mail Address _____

Normal Business Hours _____

Special Conditions #6, *Offeror Qualifications*, requires that Offeror provide the information requested on Exhibit A to the POC or CA regarding Offerors personnel.

Offeror Personnel – Point of Contact (POC)

List all POCs if different for each island.

- POC Name/Island: _____

Phone Number: _____

Email Address: _____

- POC Name/Island: _____
 Phone Number: _____
 Email Address: _____

- POC Name/Island: _____
 Phone Number: _____
 Email Address: _____

- POC Name/Island: _____
 Phone Number: _____
 Email Address: _____

Licensed Elevator Mechanics:

Offeror shall list all licensed Journeyman Elevator Mechanics (at the time of bid submittal) who will be assigned to this contract to perform the specified work.

- Name of Licensed Elevator Mechanic/Island: _____
 License/Certificate Number: _____
 Number of years with Offeror _____ **years**
 Names and dates of previous companies worked at in the maintenance and repair of elevators:

- Name of Licensed Elevator Mechanic/Island: _____
 License/Certificate Number: _____
 Number of years with Offeror _____ **years**
 Names and dates of previous companies worked at in the maintenance and repair of elevators:

• Name of Licensed Elevator Mechanic/Island: _____

License/Certificate Number: _____

Number of years with Offeror _____ **years**

Names and dates of previous companies worked at in the maintenance and repair of elevators:

• Name of Licensed Elevator Mechanic/Island: _____

License/Certificate Number: _____

Number of years with Offeror _____ **years**

Names and dates of previous companies worked at in the maintenance and repair of elevators:

• Name of Licensed Elevator Mechanic/Island: _____

License/Certificate Number: _____

Number of years with Offeror _____ **years**

Names and dates of previous companies worked at in the maintenance and repair of elevators:

• Name of Licensed Elevator Mechanic/Island: _____

License/Certificate Number: _____

Number of years with Offeror _____ **years**

Names and dates of previous companies worked at in the maintenance and repair of elevators:

References. Offeror shall provide the names of at least two (2) references, other than the State of Hawaii government with whom Offeror has done business in the past and who can attest to the quality level and reliability of all aspects of Offeror's work and services for elevator maintenance. The STATE reserves the right to contact these references to verify Offeror's quality level and reliability, past and/or current performance.

<u>Name of Company</u>	<u>Address</u>	<u>Contact Person</u>	<u>Telephone No.</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____