

BINDING STUB

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TEAR FROM THIS PERFORATION FIRST

(PERF)

GLUE LINE

(PERF)

State of Hawai'i - Notice of Parking Infraction(s) In the District Court of the First Circuit

CONSECUTIVE BARCODE



XXXX-XX-XXXXXX

CITATION NO.

COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, states that he/she has reasonable grounds to believe and does believe that on the date, at the time, and under the conditions indicated, the vehicle identified below was unlawfully parked in violation of the section(s) of the Hawai'i Revised Statutes (HRS), the Revised Ordinances of Honolulu (ROH), and/or the Hawai'i Administrative Rules (HAR) noted.

VEHICLE INFORMATION

LICENSE PLATE/VIN			STATE	
MAKE	MODEL	TYPE	COLOR	YEAR

COMPANION CITATION(S)/NOTICE(S) (list citation no.)

DETAILS REGARDING THE INFRACTION(S) CHARGED

DATE (Month / Day / Year)	TIME	DISTRICT	BEAT
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LOCATION OF INFRACTION(S)

METER NO.

ISSUING OFFICER: If citing an Abandoned or Derelict Vehicle, note the circumstances below. Otherwise, completion of DIAGRAM and COMMENTS sections are optional.

DIAGRAM - Vehicle should be represented by a

OFFICER'S COMMENTS

PARKING INFRACTION(S) COMMITTED & MONETARY ASSESSMENT(S) PAYABLE (INCLUDING FEES)

- HRS 290-12 (Abandoned / derelict) vehicle \$160
- HRS 291-72 Parking for Electric Vehicles \$60
- HRS 291-57(a)(1) No Display of Disabled Placard \$260
- ROH 10-1.2 Park Rules and Regulations**
 - (b)(5) Parking on Grass \$35
 - (g)(1) (Operate / Park / Stand) Motor Vehicle in Violation of Sign .. \$35
- ROH 15-13.3 Parking Out of Stall \$35
- ROH 15-13.5 (Stand / Park) Over 12" from Curb \$35
- ROH 15-13.8 Abandoned Vehicle on Public Highway \$160
- ROH 15-14.1 (Stop / Stand / Park) Vehicle in Prohibited Place**
 - (a)(1) On Sidewalk \$35
 - (a)(2) (In Front / Within 4') of Driveway \$35
 - (a)(3) Within Intersection \$35
 - (a)(4) Within 10' of Fire Hydrant \$35
 - (a)(5) On Crosswalk \$35
 - (a)(7) Within 30' of (Flashing Beacon / Stop Sign) \$35
- ROH 15-14.5 Parking where Prohibited by Sign \$35
- ROH 15-14.8 Parking in Tow-Away Zone \$50
- ROH 15-15.1 (Stop / Stand / Park) in Loading Zone**
 - (a) Passenger Curb Loading Zone; Over 3 minutes \$50
 - (b) Freight Curb Loading Zone; No Permit \$50
- ROH 15-15.4 (Stop / Stand / Park) at Bus Stop \$35
- ROH 15-16.3 Parking (on School Grounds / in Public Parks) \$50
- ROH 15-22.11 On-Street Meter & Parking Violations**
 - (a) Exceeding 4-Hour Limit at (Honolulu Zoo Parking Lot / Mauka Side of Kalākaua Avenue) \$35
 - (b) Expired Meter \$35
 - (i) Parking in Tow Zone \$50
- ROH 15-23.6 Off-Street Meter Violation \$35
- HRS 107-11 STATE PARKING RULES**
 - HAR 3-30-19(a) Expired Meter \$40
 - HAR 3-30-19(b) Unauthorized Parking Area \$40
- HRS 261-12 AIRPORT PARKING RULES**
 - HAR 19-15.1-8(a)(1) Prohibited Parking Area \$35
 - HAR 19-15.1-8(a)(3) Expired Meter \$35
 - HAR 19-15.1-8(a)(7) Unattended Vehicle \$35
 - HAR 19-15.1-9 Non-payment of Parking Fees \$35

OTHER INFRACTION(S) NOT LISTED ABOVE

SECTION	DESCRIPTION	\$
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COMPLAINING OFFICER INFORMATION

PRINT RANK, FIRST INITIAL, & LAST NAME	ID NO.
OFFICER'S SIGNATURE	DATE OF ISSUANCE

NOTE TO DEFENDANT: Please read the instructions on the reverse side carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice, either by mail, in person, via the Internet, or by telephone. If you choose to mail an Answer, payment, or written statement, please use the preprinted envelope, seal the contents, affix postage, and be sure your mailing is postmarked within 21 calendar days from the date of this Notice. The Post Office will not deliver without proper postage. Please calculate the total amount due by adding the monetary assessments for each infraction.

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OFFICER'S COMMENTS

Empty box for Officer's Comments

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State of Hawai'i - Notice of Parking Infraction(s) In the District Court of the First Circuit

IMPORTANT INSTRUCTIONS REGARDING YOUR NOTICE OF PARKING INFRACTION(S)

This Notice of Parking Infraction(s) (Notice) charges you with committing one or more civil traffic (parking) infractions. **YOU MUST ANSWER THIS NOTICE WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE by choosing Option 1, 2, or 3, below.** If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a registration stopper, preventing you from acquiring/renewing your motor vehicle registration, or from transferring title to the motor vehicle, until all obligations are paid in full. **YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.**

OPTION 1: ADMIT & PAY

If you admit committing the parking infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail (using the preprinted envelope), in person at any district court, via the Internet, or by telephone. A \$25 service fee will be charged for dishonored payments. **PLEASE NOTE THAT A PORTAL ADMINISTRATIVE FEE WILL BE ASSESSED FOR FINANCIAL TRANSACTIONS.**

- **By Mail** – Your Answer to Notice, payment, and copy of this Notice must be postmarked within 21 calendar days from the date of this Notice. **DO NOT SEND CASH.** Imprinted checks or money orders (U.S. dollars only, payable to "DISTRICT COURT") and credit or debit cards (MasterCard & VISA) are accepted.
- **In Person** – Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for all district courts (except Hana) are 8:00 A.M. to 4:00 P.M. Monday through Friday. All district courts are closed on state holidays and weekends. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted.
- **Via Internet** – Pay via the Internet at <http://www.courts.state.hi.us> (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.
- **By Telephone** – Call 1-800-679-5949 within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

OPTION 2: DENY

If you deny committing the parking infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- **Contest In Person** – If you request a hearing to contest the infraction(s) in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district court at least 10 days before the hearing

date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. **DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST.** You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.

- **Contest By Written Statement** – If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. **DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT.** You will be notified by mail of the judge's decision. If you disagree with the judge's decision, you may request a trial.

OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES

If you admit committing the parking infraction(s) but wish to explain mitigating circumstances, you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- **Explain Mitigating Circumstances In Person** - If you request a hearing to explain mitigating circumstances in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. If you fail to appear at the hearing, you must pay the total amount of monetary assessments and fees indicated on this Notice. **DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST.** You will be notified of the judge's decision after the hearing. **The judge's decision is FINAL and cannot be appealed.**
- **Explain Mitigating Circumstances By Written Statement** - If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. **DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT.** You will be notified by mail of the judge's decision. **The judge's decision is FINAL and cannot be appealed.**

IMPORTANT NOTE FOR JUVENILES UNDER AGE 18

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

ADDRESSES FOR THE DISTRICT COURT OF THE FIRST CIRCUIT

HONOLULU

Traffic Violations Bureau
1111 Alakea Street
Honolulu, Hawai'i 96813
(808) 538-5500

'EWA

District Court, 'Ewa Division
870 Fourth Street
Pearl City, Hawai'i 96782
(808) 534-6900

KĀNE'OHE

District Court, Kāne'ōhe Division
45-939 Po'okela Street
Kāne'ōhe, Hawai'i 96744
(808) 534-6300

WAHIAWĀ

District Court, Wahiawā Division
1034 Kilani Avenue
Wahiawā, Hawai'i 96786
(808) 534-6200

WAI'ANAЕ (Kapolei Court Complex)

District Court, Wai'anae Division
4675 Kapolei Parkway
Kapolei, Hawai'i 96707
(808) 954-8575



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 538-5121, FAX: (808) 538-5233, TTY: (808) 539-4853, at least ten (10) working days before your proceeding, hearing, or appointment date.

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