

INVITATION FOR BIDS (IFB) NO. 26-5416  
TO  
FURNISH AND DELIVER MEDICAL SUPPLIES AND  
LABORATORY EQUIPMENT  
FOR  
UNIVERSITY OF HAWAII AT HILO  
  
SCHOOL OF NURSING  
  
UNIVERSITY OF HAWAII  
HONOLULU, HAWAII

APRIL 2026

BOARD OF REGENTS  
UNIVERSITY OF HAWAII  
HONOLULU, HAWAII

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**IT IS THE RESPONSIBILITY OF ALL BIDDERS TO CHECK THE TABLE OF CONTENTS TO CONFIRM THAT ALL PAGES LISTED THEREIN ARE REVIEWED AND THAT THE MANDATORY BID FORM IS SUBMITTED AS PART OF THEIR BID PACKAGE.**

## NOTICE TO BIDDERS

The University of Hawaii IFB No. 26-5416, to Furnish and Deliver Medical Supplies and Laboratory Equipment or approved substitution for University of Hawaii at Hilo, University of Hawaii, Honolulu, Hawaii is issued and will be awarded through the State of Hawaii's electronic procurement system (HlePRO). **All bid responses must be submitted electronically through HlePRO no later than 2:30 p.m., May 22, 2026.** Bids received after the due date and time or received in a form other than electronically through HlePRO will not be considered.

Bidders are advised that they should not wait until the last minute to submit their bid through HlePRO. Bidders are solely responsible for ensuring that their electronic submission through HlePRO is complete and all necessary files (Mandatory Bid Form) are attached to their bid prior to the IFB due date and time. The University shall not be responsible for any delay or failure of any Bidder to submit any materials updated through the IFB process on a timely basis.

**Electronic Procurement**

Bidders interested in responding to this electronic solicitation must be registered on HlePRO. To register, visit the following link:

[https://hiepro.ehawaii.gov/videos/video/vendor\\_registration.html](https://hiepro.ehawaii.gov/videos/video/vendor_registration.html). Reference the Vendor Quick Reference Guide for additional information at <https://hiepro.ehawaii.gov/static-resources/VendorQuickReferenceGuide.pdf>.

HlePRO will be the system of record for the issuance of the IFB, to receive the Mandatory Bid Form and other Bid requirements, issue Amendments, and make award for the IFB. Amendments and other information and materials provided through HlePRO, may include additions or changes with respect to the due date and time.

Special instructions in HlePRO related to this solicitation are incorporated herein and made a part of this IFB through reference. Bidders shall review all special instructions located in HlePRO.

**Questions and Clarifications**

All questions and requests for clarifications must be submitted electronically through HlePRO. Questions must be submitted by **May 8, 2026** Responses will be posted on **May 15, 2026**. **All communication regarding this solicitation shall be conducted through HlePRO. The University will not respond to inquiries received outside of HlePRO. Responses will be issued via formal addendum to ensure equal access to information.**

The University may refuse to answer any questions received outside of HlePRO or after the Questions/Answers deadline.

Luis Salaveria  
Chief Procurement Officer  
University of Hawaii

Posting Date: **April 24, 2026**

***Vendors are responsible for notifying the Procurement Specialist, Bonnie Anderson (e-mail: [bonnie27@hawaii.edu](mailto:bonnie27@hawaii.edu)) for accessibility concerns related to this IFB.***

BID REQUIREMENTS  
FURNISH AND DELIVER LABORATORY SUPPLIES AND MEDICAL EQUIPMENT  
FOR  
UNIVERSITY OF HAWAII AT HILO

UNIVERSITY OF HAWAII  
HONOLULU, HAWAII

By attaching The Mandatory Bid Form to HlePRO, the bidder has carefully examined the INVITATION FOR BIDS (IFB) NO. 26-5416, TO FURNISH AND DELIVER LABORATORY SUPPLIES AND MEDICAL EQUIPMENT OR APPROVED SUBSTITUTION, as required by the University in strict accordance with the true intent and meaning of the Invitation for Bids (IFB) and shall complete delivery within **SIXTY (60) CONSECUTIVE CALENDAR DAYS** from the date designated in Notice to Proceed, as follows:

TAX LIABILITY

Both out-of-state and Hawaii bidders are advised that the amount bid on this solicitation is subject to the general excise tax imposed by Chapter 237, Hawaii Revised Statutes (HRS) and, if tangible property is being imported into the State of Hawaii for resale, the use tax (currently 1/2%) imposed by Chapter 238, HRS. (Refer to Taxes in the General Provisions.) Bidders are therefore cautioned to consider such taxes in formulating their bids since no adjustments to the prices bid shall be allowed.

BASIS FOR AWARD

Award, if made, shall be to the lowest responsive and responsible bidder whose bid fully complies with all material requirements of this IFB. The University reserves the right to determine whether a bid meets the requirements of the specifications and to reject any bid that fails to demonstrate compliance.

The University may award by total bid, by line item, or by any combination of line items, whichever is determined to be in the best interest of the University.

Prices for all items shall include cost of transportation, delivery fees (if any), and all applicable taxes. Price shall be F.O.B. destination.

**The University reserves the right to award by line item, group of line items, or in total,**

**whichever is determined to be in the best interest of the University.**

**The University reserves the right to reject any or all bids, in whole or in part, when it is determined to be in the best interest of the University.**

NOTE TO BIDDERS

An acceptable bid must conform in all material respects to this Invitation for Bids. Any of the following may be grounds for disqualification:

1. Taking exception to any of the specifications, terms or conditions contained in the IFB.

2. Placing conditions on the furnishing of solicited goods or services.
3. Inclusion of a quotation or order form containing additional specifications, terms or conditions.
4. Referencing external documents containing additional specifications, terms or conditions.

Bidders are advised that bids are evaluated as submitted and requests by bidders to delete conditions contained in their bids after bid opening cannot be considered. Any protest shall be submitted within five (5) working days after the posting of the award in HlePRO, in accordance with HAR §3-126.

All procurement actions, including bids, evaluations, and award decisions, shall be documented and maintained in the University's official procurement record in accordance with applicable policies and audit requirements.

#### EVALUATION PROCESS:

Bids will be evaluated as follows:

1. Verification of responsiveness to all required forms and submission requirements
2. Technical review by the department to confirm compliance with specifications
3. Determination of responsibility in accordance with applicable procurement laws
4. Award to the lowest responsive and responsible bidder

#### MANDATORY BID FORM ENFORCEMENT

Failure to submit a completed Mandatory Bid Form shall result in the bid being deemed non-responsive.

#### PRICE REASONABLENESS:

In the event only one bid is received, the University reserves the right to conduct a price reasonableness analysis prior to award.

#### RESPONSIVENESS STANDARD:

A responsive bid is one that conforms in all material respects to the requirements of this IFB, including all required forms, certifications, and technical specifications. Failure to comply with material requirements may result in the bid being deemed non-responsive.

Submission of a bid shall constitute acknowledgment and acceptance of all terms, conditions, and specifications of this IFB. Bids that take exception to material requirements may be deemed non-responsive.

The University reserves the right to request clarification of bid information for the purpose of

verifying responsiveness; however, no material changes to a bid will be permitted after bid opening.

No corrections, modifications, or supplementation of bids shall be permitted after bid opening, except as allowed under applicable procurement rules. Clarifications may be requested solely for the purpose of confirming information already contained in the bid and shall not be used to cure deficiencies or material omissions.

The University reserves the right to waive minor informalities or irregularities in bids that do not affect price, quality, quantity, or delivery.

Failure to comply with any material requirement, including but not limited to submission of the Mandatory Bid Form, pricing, technical compliance, or required certifications, shall result in the bid being deemed non-responsive.

The University will not interpret, infer, or assume compliance where documentation is incomplete, ambiguous, or omitted.

#### RESPONSIBILITY CRITERIA:

Responsibility determinations will be based on the bidder's ability to perform successfully under the terms and conditions of the contract, including but not limited to financial capability, experience, integrity, reliability, and past performance.

By submitting a bid, the bidder certifies that the bid is made without any prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, equipment, or services, and is in all respects fair and without collusion or fraud.

## TECHNICAL SPECIFICATIONS

This section describes the Technical Specifications for the Laboratory Supplies and Medical Equipment or approved substitution.

Any reference to brand names, trade names, model numbers, or specific manufacturers is for descriptive purposes only and shall not be construed as restrictive. Equivalent products meeting the minimum specifications shall be accepted in accordance with HAR §3-122-13.

The Technical Specifications listed herein are the minimum requirements and are **mandatory** for an accepted bid, including any approved substitution.

All equipment provided under this contract shall be fully compatible with each other and suitable for integrated use in a clinical training environment. The Contractor shall be responsible for ensuring interoperability and proper functioning of all components as a complete system

### EQUIPMENT

Line Item #	# of Units	Manufacturer / Part Number	Description
1	5		<p><b>Furnish and Deliver five (5) Certified refurbished hospital beds</b></p> <ul style="list-style-type: none"> <li>a. Motorized Lift: Head, Feet, Height</li> <li>b. 4 rails: Head, Foot, and side rails.</li> <li>c. CPR Lever for bed lockout</li> <li>d. Trendelenburg and reverse Trendelenburg angle indicators for degree of head section</li> <li>e. Four dual-locking casters keep the bed in place.</li> <li>f. Built-in bed extender.</li> <li>g. Mattress included</li> <li>h. Minimum width: 36 inches wide</li> <li>i. Minimum length: 80 inches length</li> </ul> <p>Patient Weight, All Surfaces up to 500 lb (227 kg)            Overall Length Extended 94.5"(240.0 cm) with standard foot board            Overall Width - Siderails Up 40" (102.0 cm)            Max Head of Bed Angle 0°- 60°</p>

2	3		<p><b>Furnish and Deliver three (3) Certified refurbished hospital gurney</b></p> <p>a. Retractable side rails with full extension bumper.  b. Knee section articulation crank.  c. Oxygen tank holder.  d. Hi/low and Trendelenburg/reverse Trendelenburg control pedals.  e. Brake/steer pedals - head and foot.  f. Minimum width: 24 inches wide  g. Minimum length: 76 inches</p>
3	10		<p><b>Furnish and Deliver ten (10) New hospital OverbedTables.</b></p> <p>a. Variable height adjustment ranging from 28.5" to 42.5"  b. U-base design for fit and function with beds &amp; furniture  c. Roll casters with 2 locking casters  d. Low base compatible with beds &amp; furniture  e. Minimum dimensions.  15" x 24" for the base and 15" x 30" for the tabletop, with a height that adjusts from roughly 28" to 45".</p> <p><b>Single Top Tables:</b></p> <ul style="list-style-type: none"> <li>● Table Top: 17" x 32"</li> <li>● Height Adjustable: 28"-42"</li> <li>● Dual/Flip Top Tables  Table Top: 17" x 45.5"  Height Adjustable: 28"-42"</li> </ul>
4	8		<p><b>Furnish and Deliver eight (8) New Bedding items for Hospital beds</b></p> <p>a. Set Includes: 1 pillow case, 1 fitted sheet for hospital bed, 1 cover sheet, and 1 blanket; All components of the hospital bed sheet set are machine washable</p>
5	12		<p><b>Furnish and Deliver twelve (12) New Hospital pillows for bed and gurney</b></p> <p>a. Pillows are resistant to fluids and stains for durability and easy maintenance</p>
6	3		<p>FURNISH AND DELIVER THREE (3) NEW COMPLETE SOT PACKAGES</p> <p><b>Each package shall include the following components:</b></p> <p><b>a. Connection Type</b>  DISS hand-tight connection</p> <p><b>b. Complete SOT Accessories Package, including:</b></p> <p>i. Oxygen  ii. Medical air flowmeters  iii. Reusable humidifier  iv. Three (3)-mode analog vacuum regulator with both continuous and intermittent suction capability</p>

			<ul style="list-style-type: none"> <li>• Must include a single-prong wall connection</li> <li>• Must include a compatible suction canister with ring holder</li> </ul> <p><b>In addition, the following equipment shall be provided for the three (3) new in-wall units. All components must be fully compatible and provided in the quantities specified below:</b></p>
7	6	Infusomat B Braun IV pumps	<p><b>Furnish and Deliver six (6) Certified refurbished Infusomat B Braun IV pumps or Approved substitution.</b></p> <p>Including:</p> <p>(24 quantity) New IV Set</p> <p>(6 quantity) IV Pump pole clamp</p>
8	8	Laerdal Male IV Trainer Arm Kit	<p><b>Furnish and deliver eight (8) New Iv Trainer Arm Kit, Laedal Mal IV Trainer Arm Kit or Approved substitution.</b></p> <p>Features:</p> <ul style="list-style-type: none"> <li>• Venipuncture possible in the antecubital fossa or dorsum of the hand</li> <li>• Peripheral IV line insertion and removal</li> <li>• Palpable veins enable site selection and preparation</li> <li>• Infusible veins allow peripheral therapy with IV bolus or push injection method</li> <li>• Peripheral IV line maintenance including assessment and rotation of site an dressing, solution and tubing change</li> <li>• Replaceable skin and veins ensure longevity of model</li> <li>• Articulates to many adult manikins</li> </ul> <p>Kits include: Arm, Replacement Skin &amp; Vein Set, Simulated Blood, Blood Bag with Tubing and Connector, Clamp and Hook, 5 Syringes, Manikin Lubricant, Carry Case, and Directions for Use.</p>
9	1	Laerdal Nursing Kid Simulation Manikin	<p><b>Furnish and Deliver one (1) New Child Simulation Manikin or Approved substitution.</b></p> <ol style="list-style-type: none"> <li>Pediatric Manikin for Nursing Lab (specifications)</li> <li>Manikin representing a six-year old to ten-year old child</li> <li>Full range of motion for realistic patient handling</li> <li>Non-tethered (run by SIM pad or PC) without pressure lines or electric lines</li> <li>Pediatric transfer techniques possible (not ridged body)</li> <li>Interchangeable male and female genitalia</li> <li>Urinary catheterization and enema capacity</li> <li>NG tube insertion, care and removal</li> <li>IV training capable</li> <li>Injection capable: Thigh, deltoid, and gluteal intramuscular injections (unilateral)</li> </ol>

			<p>Heart sounds synchronized with ECG</p> <p>l. Auscultated lung sounds synchronized with breathing, 0 - 60 BPM</p> <p>m. Individual lung sound selection : Normal or abnormal bowel sounds</p> <p>n. Generated carotid and peripheral pulses</p> <p>o. software and simpad for simulation</p>
10	2	Gaumard 1-Year-Old Patient, Heart and Lung Sounds Skills Trainer	<p><b>Furnish and Deliver two (2) New 1-Year-Old Patient, Heart and Lung Sounds Skills Trainer or Approved substitution.</b></p> <p>a. 1-year-old heart and lung sounds skill trainer with intubatable airway</p> <p>b. Full size pediatric manikin with palpable anatomic landmarks</p> <ul style="list-style-type: none"> <li>● Sensor network hidden beneath the skin</li> <li>● Hear the appropriate heart or lung sound as bell of stethoscope is moved across the front and back of the torso</li> </ul> <p>Includes:</p> <ul style="list-style-type: none"> <li>● Full-body trainer</li> <li>● Virtual Stethoscope with multiple heart &amp; lung sounds</li> <li>● External speaker plugs into the Virtual Stethoscope so a classroom can hear what the student hears</li> <li>● Instruction manual</li> <li>● Carrying bag</li> </ul>
11	2		<p><b>Furnish and Deliver two (2) New Adult Heart and Lung sound trainer</b></p> <p>a. Invisible Auscultation Sites</p> <p>b. Palpable Landmarks</p> <p>c. Heart and Lung Sounds Vary at Different Sites</p> <ul style="list-style-type: none"> <li>● Allows students to hear and compare different heart and lung sounds in different locations.</li> </ul> <ul style="list-style-type: none"> <li>○ Invisible auscultation sites</li> <li>○ No internal speakers</li> <li>○ Palpable landmarks</li> <li>○ Replicates 11 lung conditions and 11+ heart conditions</li> </ul> <p>Lung conditions to select with the remote:</p> <ul style="list-style-type: none"> <li>○ Bronchovesicular</li> <li>○ Bronchial</li> <li>○ Cavernous</li> <li>○ Coarse crackle</li> <li>○ Egophony</li> <li>○ Fine crackle</li> <li>○ Friction rub</li> <li>● Infant</li> <li>○ Mono wheeze</li> <li>○ Normal lung</li> </ul>

			<ul style="list-style-type: none"> <li>○ Pectoriloquy</li> <li>○ Pulmonary edema</li> <li>○ Rhonch</li> <li>○ Stridor</li> <li>○ Vesicular</li> <li>○ Wheeze</li> <li>● Heart conditions to select with remote: <ul style="list-style-type: none"> <li>○ Aortic regurgitation</li> <li>○ Atrial septal defect</li> <li>○ Holosystolic</li> <li>○ Midsystolic</li> <li>○ Mitral stenosis</li> <li>○ Normal</li> <li>○ PDA</li> <li>○ Pulmonary</li> <li>○ Stenosis</li> <li>○ S3 gallup</li> <li>○ S4 gallup</li> <li>○ Systolic click</li> <li>○ VSD</li> </ul> </li> <li>● Includes: <ul style="list-style-type: none"> <li>○ Wireless remote control</li> <li>○ Hard carrying case</li> </ul> </li> </ul>
12	1	Verathon Bladder Scanner	<p><b>Furnish and Deliver one (1) New Bladder scanner or Approved substitution.</b></p> <p>a. Non-invasive urinary bladder volume measurement</p> <ul style="list-style-type: none"> <li>● BladderTraq™/ Precision Aiming</li> <li>● Vmode® 3D Quantification</li> <li>● Live Pre-Scan Aiming</li> <li>● No Periodic Calibration Needed</li> <li>● Onboard Video Tutorial</li> <li>● Pubic Bone Indication</li> <li>● EdgeScan</li> <li>● Passes MIL-STD Drop Test</li> <li>● PHI and Setting Protection</li> <li>● EHR Charting</li> <li>● Quick Transfer of Configuration Settings</li> <li>● User-Replaceable Battery</li> <li>● Onboard Charging</li> <li>● Single Handed Probe Docking</li> </ul>
13	2	Care-e-Vac 3 Portable Suction Aspirator	<p><b>Furnish and Deliver two(2) New Portable Suction Unit or Approved substitution.</b></p> <p>a. Minimum: 300 ml reservoir canister</p> <p>b. Patient Port</p> <p>c. Air Flow at Vacuum Inlet (all configurations): 27 LPM (free flow) typical</p> <p>d. Vacuum - Max.: 550+ mmHg (73.3 kPa)</p> <p>e. Vacuum - Range: 50 - 550+ mmHg (6.7 - 73.3 kPa)</p>

<p>14</p>	<p>1</p>	<p>3M V.A.C. Ulta Therapy Unit</p>	<p><b>Furnish and Deliver one (1) Negative Pressure Wound Vacuum Therapy NPWT or Approved substitution.</b></p> <p>a. Minimum 400cc Canister</p> <ul style="list-style-type: none"> <li>● One device, four therapies: V.A.C.® Therapy, Veraflo™ Therapy, AbThera™ Therapy and Prevena™ Therapy.</li> <li>● Help promote granulation tissue formation and reduce edema for wounds with V.A.C.® Therapy and Veraflo Therapy.</li> <li>● Use Veraflo Therapy to cleanse with cyclic delivery of topical solutions, dilute and solubilize infectious material and wound debris.</li> <li>● Combining Smart Instill™ Feature with Veraflo Therapy helps you automatically determine the volume of topical wound solution to instill, offering programmed therapy settings that are aligned to global advisory recommendations. 1</li> <li>● Create a wound healing environment that helps manage the open abdomen by actively removing fluid and providing medial tension with AbThera Therapy.</li> <li>● Manage closed surgical incision environments and the surrounding soft tissue with ease using Prevena Therapy.</li> <li>● Provides animated troubleshooting and a postpone feature.</li> </ul>
<p>15</p>	<p>1</p>	<p>Kendall SCD SmartFlow Compression System</p>	<p><b>Furnish and Deliver one (1) New SCD Machine venous thromboembolism (VTE) Trainer or Approved substitution.</b></p> <ul style="list-style-type: none"> <li>● Vascular Refill Detection (VRD) Technology customizes compression cycles to match a patient’s specific venous refill time.</li> <li>● Sequential, circumferential, gradient sleeve design moves more blood per hour than uniform compression.1</li> <li>● Patented Patient Sensing™ Technology automatically detects if compression therapy is being applied.</li> <li>● The device’s Therapy Tracker allows care teams to track true therapy time and adherence in up to six-day intervals.</li> <li>● The Therapy Tracker features a shift Look Back option to allow clinicians to check patient therapy time in 8-, 12- and 24-hour increments.</li> <li>● Improved design for enhanced clinician and patient experience</li> <li>● Weighs 4.8 lbs</li> <li>● Quiet operation</li> </ul>

			<ul style="list-style-type: none"> <li>● Four buttons to pause therapy, backlight and toggle between menus</li> <li>● IPX rating (IPX4) to prevent liquid and contaminant ingress</li> <li>● Night mode</li> <li>● Pause therapy to help ensure therapy time is accurately measured</li> <li>● Redesigned smooth tubing</li> <li>● Push button and reversible connector</li> </ul>
16	1	Nursing Anne Simulator Geriatric	<p><b>Furnish and Deliver one (1) New Geriatric Simulator or Approved substitution.</b></p> <ul style="list-style-type: none"> <li>a. Full range of motion for realistic patient handling</li> <li>b. Non-tethered (run by SIM pad or PC)</li> <li>c. Dressing and bandaging techniques</li> <li>d. Geriatric transfer techniques possible (not ridged body)</li> <li>e. Interchangeable male and female genitalia</li> <li>f. Urinary catheterization and enema</li> <li>g. NG tube insertion</li> <li>h. IV training capable</li> <li>i. Injection capable: Thigh, deltoid, and gluteal intramuscular injections j.</li> <li>Heart sounds synchronized with ECG</li> <li>k. Auscultated lung sounds synchronized with breathing, 0 - 60 BPM l.</li> <li>Individual lung sound selection : Normal or abnormal bowel sounds m.</li> <li>Manually generated carotid and peripheral pulses</li> <li>n. software and simpad for simulation</li> </ul>

### **SUBSTITUTIONS (PRIOR APPROVAL REQUIRED)**

Requests for substitution must be submitted via email to the Procurement Specialist, Bonnie Anderson ([bonnie27@hawaii.edu](mailto:bonnie27@hawaii.edu)), no later than 4:00 p.m. HST, **May 8, 2026**.

Each request must include:

- Manufacturer's name and model number
- Complete technical specifications and product literature
- Clearly marked brochures identifying all relevant features
- A detailed statement of variances, identifying all differences between the proposed product and the specified requirements
- Certification that no other material deviations exist beyond those identified

Submissions must include sufficient detail to allow for a comprehensive evaluation. Requests containing incomplete or insufficient information may be rejected.

Approved substitutions, if any, will be issued to all prospective bidders via addendum through

HlePRO.

#### Bid Consideration

A bid offering a substitute product will be considered only if the substitution has been approved in advance and formally issued by addendum.

Failure to obtain prior approval for a substitution may result in the bid being deemed non-responsive.

Bidders offering the specified brand and model are not required to submit additional technical literature.

The University reserves the right to determine the acceptability of all proposed substitutions in accordance with the requirements of this solicitation and applicable procurement laws and rules.

Bidders offering substitute products must ensure that all required technical documentation is submitted through HlePRO prior to the bid submission deadline. Failure to provide adequate documentation may result in the bid being deemed non-responsive.

Bids shall not be modified, withdrawn, or amended after the bid closing date and time, except as permitted under applicable procurement rules. In the event of a tie bid, award shall be made in accordance with applicable State of Hawaii procurement rules. All goods shall be subject to inspection, testing, and acceptance by the University. Acceptance shall occur only upon verification that all items conform to the specifications, are fully operational, and free from defects. The University reserves the right to reject any goods that fail to meet these requirements.

**SAMPLE REQUEST FOR SUBSTITUTION**

Date:

Bonnie Anderson  
Procurement Specialist  
Email: [bonnie27@hawaii.edu](mailto:bonnie27@hawaii.edu)

Bonnie Anderson:

Subject: REQUEST FOR SUBSTITUTION

Project Title: IFB No. 26-5416, to Furnish and Deliver Medical Supplies and Laboratory Equipment or approved substitution for University of Hawaii at Hilo, University of Hawaii, Honolulu, Hawaii.

In accordance with TECHNICAL SPECIFICATIONS, I hereby submit for substitution the technical brochures and statement of variances for your review and approval for the item(s) shown below:

<u>SPECIFIED</u> <u>ITEM BRAND/MODEL NO.</u>	<u>SUBSTITUTE OR</u> <u>ALTERNATE BRAND/MODEL NO.</u>	<u>VARIANT</u> <u>FEATURES</u>
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I further certify that my request for substitution of the above item(s) has no other variant features.

Signature

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Title

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- NOTES:
1. SUBMIT VIA EMAIL: [bonnie27@hawaii.edu](mailto:bonnie27@hawaii.edu)
  2. PLEASE USE OWN LETTERHEAD.
  3. IF NO VARIANT FEATURE, INDICATE "NONE"

## 2. WARRANTY AND MAINTENANCE

The Contractor shall provide a two (2) year maintenance and repair plan that commences immediately upon expiration of the manufacturer's warranty.

Manufacturer Warranty:

Minimum two (2) year warranty covering parts and labor

Activation:

The warranty shall take effect upon the satisfactory receipt of goods

Port-Warranty Plan:

Vendor must provide a two (2) year repair and maintenance plan after the initial warranty period exists.

Service Technicians:

Maintenance and repairs must be performed by factory-trained and certified technicians

Local Response:

The Contractor must be able to provide on-site service response within seventy-two (72) hours of a service request.

Documentation:

Names, contact information, and certifications of local service technicians shall be provided upon request.

## 3. DELIVERY, SETUP AND INSTALLATION

Equipment shall be delivered to School of Nursing, University of Hawaii at Hilo, 200 West Kawili Street, Hilo, HI 96720 within SIXTY (60) consecutive calendar days of the Notice to Proceed date. Contractor shall contact the Technical Representative to coordinate delivery of the equipment.

Delivery, setup and installation of the laboratory supplies and medical equipment including uncrating, unpacking, and full inspection of each item to ensure no damage and verification that all parts are included.

Install all accessories and test all equipment operations to confirm features are properly set up and fully operational.

Vendor is responsible for removing and disposing of all packing material to an off-site dump area. Follow all current applicable laws.

Time is of the essence. Failure to meet the required delivery schedule may result in assessment of liquidated damages or other remedies as permitted under the UH General Provisions.

All questions pertaining to the Technical Specifications must be submitted electronically through HlePRO. Questions must be submitted by **May 8, 2026 at 4:00 PM**. Responses will be posted on **May 15, 2026**.

All communication regarding this solicitation shall be conducted exclusively through the State of Hawai'i electronic procurement system (HlePRO), with the exception of substitution requests.HlePRO), with the exception of substitution requests.

Communication with the Procurement Officer, Technical Representative, or any University personnel outside of HlePRO regarding this solicitation is strictly prohibited from the date of issuance through contract award. regarding this solicitation is strictly prohibited from the date of issuance through contract award.

Any attempt by a bidder to communicate outside of HlePRO regarding this solicitation may result in disqualification of the bidder's offer.ay result in disqualification of the bidder's offer.

The University will not respond to, consider, or acknowledge any inquiries, requests, or information submitted outside of HlePRO. All official responses, clarifications, and amendments will be issued through HlePRO to ensure equal access to information for all prospective bidders.HlePRO to ensure equal access to information for all prospective bidders.

**Bidders are cautioned to review the Technical Specifications carefully and thoroughly. Objections to or requests for clarification of the specifications shall be made through HlePRO as a Question or in writing in accordance with the General Provisions to the Office of Procurement Management prior to the submittal of a bid. The submittal of a bid shall be considered as acceptance of the specifications as published.**

## SPECIAL PROVISIONS

### 1. SCOPE

The provision and delivery of Lab Equipment and Medical Supplies or approved substitute for University of Hawaii at Hilo, Honolulu, Hawaii shall be in accordance with the terms and conditions of IFB No. 26-5416 and the General Provisions dated September 2013 included by reference. Copies of the General Provisions are available at the Office of Procurement Management, University of Hawaii, 1400 Lower Campus Road, Room 15, Honolulu, Hawaii 96822 or the General Provisions may be viewed at: <https://www.hawaii.edu/procurement/vendor-info/terms-and-conditions/general-provisions-for-goods-and-services/>

This procurement is conducted in accordance with HRS Chapter 103D and applicable administrative rules to ensure full and open competition. Specifications have been developed to reflect the minimum functional requirements necessary to meet the University's operational needs and are not intended to be restrictive. Equivalent products meeting these requirements will be accepted.

### 2. AUTHORITY

IFB No. 26-5416 is issued under the provisions of Hawaii Revised Statutes Chapter 103D and applicable administrative rules (HAR Title 3, Chapter 122). All prospective bidders are charged with presumptive knowledge of all requirements of the cited legal authorities. Submission of a valid executed bid by any prospective bidder shall constitute an affirmation of such knowledge on the part of such prospective bidder. This solicitation and resulting contract constitute the entire agreement between the parties. The Contractor shall maintain all records related to this contract and make them available for audit upon request by the University or authorized governmental entities. The Contractor shall comply with all applicable federal, state, and local laws, regulations, and ordinances. The Contractor shall not be liable for delays caused by events beyond its reasonable control.

### 3. TECHNICAL REPRESENTATIVE OF THE PROCUREMENT OFFICER (TRPO)

The Technical Representative of the Procurement Officer is Darren Higa, UH Hilo Institutional Support, Phone Number (808) 932-7810 or email: [darrenhi@hawaii.edu](mailto:darrenhi@hawaii.edu).

### 4. BIDDER'S QUALIFICATIONS

To qualify to bid on the specified goods and/or services, the bidder must be engaged in a business whose primary and customary interest is to provide the specified goods and/or services. The bidder must also have the requisite experience, appropriate forms of insurance, and proper licenses. The University reserves the right to disqualify any potential bidder if, in its discretion, the University determines that the bidder does not

have the requisite experience or expertise to provide the goods and/or services.

## 5. INSURANCE

Insurance requirements shall be met prior to contract execution. Failure to provide required certificates may result in award cancellation. The vendor (and any service providers who provide goods or services on the vendor's behalf) shall maintain the following insurance type/limits:

- Commercial General liability insurance that provides combined single-limit coverage (bodily injury and property damage) in the amount of \$1,000,000 per occurrence and \$2,000,000 aggregate; \$2,000,000 Products and Completed Operations aggregate; \$1,000,000 Personal/Advertising Injury – each occurrence; The insurance policy shall name the University of Hawai'i as additional insured.
- Automobile liability coverage for all autos used (owned, non-owned, and hired), with coverage of not less than \$1,000,000 per occurrence for bodily injury (per person); not less than \$1,000,000 per occurrence for bodily injury (per accident); and not less than \$1,000,000 per occurrence for property damage. The insurance shall name the University of Hawai'i as additional insured.
- Workers' Compensation Insurance for all persons whom vendor employs in carrying out the work under this agreement, in amounts sufficient to meet statutory limits.
- Employers' Liability Insurance for all persons whom vendor employs in carrying out the work under this agreement with minimum limits of (1) Bodily Injury by Accident, \$1,000,000 (each accident); (2) Bodily Injury by Disease, \$1,000,000 (policy limit); and (3) Bodily Injury by Disease, \$1,000,000 (each employee).
- Any insurance maintained by the vendor shall be primary and non-contributory to any insurance or self-insurance maintained by the University of Hawaii.
- All policies maintained by the vendor shall include a waiver of subrogation in favor of the University of Hawaii.
- A Certificate of Insurance evidencing the above shall be submitted to the University at least two weeks in advance of the first day of the performance of services.
  - The following statements must be inserted in the Description of Operations section: *University of Hawai'i is named as additional insured for the commercial general liability and automobile liability policies to the extent required by written agreement. Liability coverage shall be primary and non-contributory. A waiver of subrogation is granted in favor of the University of Hawai'i for all policies listed.*
  - The University of Hawai'i shall be named as the Certificate Holder.

## 6. AVAILABILITY OF FUNDS

Offerors are advised that the award of this contract is contingent upon availability of funds. If funds are not available, the University reserves the right to cancel the IFB or

not award individual items.

7. DISCONTINUED MODELS

If the model specified is discontinued prior to delivery, Contractor shall provide to the University a letter from the manufacturer, on company letterhead, stating the model number being discontinued, the replacement manufacturer and model number, and verifying statement that the replacement meets or exceeds the minimum Technical Specifications. Contractor shall furnish the replacement model at the original bid price.

8. DELIVERY

Prior to the delivery the Contractor shall contact the Technical Representative to coordinate delivery. The Contractor shall deliver equipment within SIXTY (60) consecutive calendar days from the date designated in the Notice to Proceed. The physical site at which the goods shall be delivered are as follows:

University of Hawaii at Hilo, School of Nursing  
200 West Kawili Street  
Hilo, Hawaii 96720

9. DAMAGED/DEFECTIVE GOODS

The University reserves the right to reject damaged or defective goods, which shall be promptly and satisfactorily replaced by the Contractor at no additional cost of the University

10. PAYMENT

Contractor shall be remunerated upon final acceptance of goods and submission of a properly executed original invoice and ONE (1) copy, indicating the contract number to the University of Hawaii at Hilo, Office of Contracts, Procurement and Payments, 200 West Kawili Street, Hilo, Hawaii 96720, THIRTY (30) calendar days following submission of invoice and acceptance of services/goods. Payment shall be made within thirty (30) calendar days after receipt of an acceptable invoice and final acceptance of the goods.

11. HAWAII COMPLIANCE EXPRESS (HCE)

The successful bidder must be compliant with Hawaii Compliance Express (HCE) at the time of award. Failure to maintain compliance may result in cancellation of award.

12. ORDER OF PRECEDENCE

In the event of conflict, the following order of precedence shall apply:

1. HRS Chapter 103D
2. UH General Provisions (September 2013)
3. Special Provisions
4. Solicitation and Amendments

5. Contractor's Bid (to the extent accepted)

13. NO GUARANTEE OF QUANTITY

The University does not guarantee any minimum or maximum quantity beyond what is stated in this solicitation.

14. SCOPE LIMITATION

The contract resulting from this solicitation shall be limited to the scope of work defined herein. Any material changes may require a new procurement.

15. TERMINATION FOR CONVENIENCE

The University reserves the right to terminate the contract for convenience in accordance with the UH General Provisions.