

## **SPECIFICATIONS**

### **NO. 1 CAPITOL BUILDING, 3<sup>RD</sup> FLOOR – REPAIR CARPET**

#### SCOPE OF WORK:

The Contractor shall provide all labor, materials, tools, vehicles, and equipment necessary to repair carpet at the 3<sup>rd</sup> floor of the No. 1 Capitol Building.

At the date of the bidding, the common travel paths have worn over the years and need to be repaired by patching while staff continue to work in these areas. The itemized scope of work is as follows:

- Furnish (provide and install) carpet repair by removal and replacement in the noted areas on the attached 260408\_No.1 Capitol Bldg-3<sup>rd</sup> Floor Plan, complete and in-place.
- Provide pricing for Areas 1, 2, and 3 on the line-item tab in the HiEPRO. Bid Price shall include costs for all labor, equipment, materials, applicable taxes (including the Hawaii General Excise Tax) and any other expenses incurred to provide services as specified herein.
- Protect all furniture, walls and flooring, to remain during performance of the work.
- Professionally clean the area, impacted by the work after carpet installation including existing furniture. Cleaning means and methods to be approved by DAGS.
- Properly dispose of all construction debris, rubbish, and demolished materials daily.

#### Qualifications of the Bidders:

If requested by the State contractors may be asked to be provide documents demonstrating their Contractor or Contractor's Responsible Managing Employee (RME) Qualifications. Documents, at the time of bidding, include:

1. A valid State of Hawaii General Contractor's B License. The Contractor shall possess the license throughout the duration of the contract and or any extensions. The Contractor shall provide a copy of the specified license and contractor license number as applicable.
2. The contractor shall have a minimum of two (2) consecutive years of Hawaii General Contractor's B experience. The experience shall include a minimum of two (2) years in the managing contracts like this project in size and scope.
3. The State may request a list of similar projects to substantiate the bidder's/contractor's experience. The list shall contain a minimum of three (3) different landscape projects and shall include a) name of the company, b) point of contact, c) phone number, d) description of work performed, and e) size of the project (cost wise).

### Quality of Work:

All services performed will be subject to inspection, correct any substandard work as requested by the contracting officer. Provide a 30-day written labor warranty on all repair – Contractor will not be held liable for acts of vandalism.

Contractor shall provide all supervision necessary to coordinate and inspect their own work.

### Safety:

Contractor shall close off area(s) and post signs indicating the area(s) are closed to pedestrian traffic and walkways. Equipment, apparatus, or rope coils on the ground level shall be marked off with cones and signs warning pedestrian traffic. Contractor shall provide all safety cones and signs.

### Reporting Damages:

Any damages that are discovered when review various existing irrigation systems shall be reported to the contracting officer.

Any damage to buildings exteriors, structures, vehicles, plants and other items in the area and adjoining properties caused by the Contractor or any of its personnel shall be repaired and/or replaced by the Contractor at their own expense and to the satisfaction of the contracting officer or his designated representative and any injured party.

### Scheduling:

Work shall be performed between June 2, 2026 and October 14, 2026. Contractor will coordinate with the Contract Administrator or his designated representative a schedule of work prior to the issuance of the Notice to Proceed. Schedules of work may change or be adjusted at any time, upon agreement by both parties.

### Parking:

The Contractor may be allowed to drive and park on driveways and parking stalls controlled by DAGS. If the Contractor would like to use these driveways and loading zones, the Contractor shall directly contact the DAGS, Automotive Management Division for information and to request authorization to use the driveways and parking stalls. Contact the Automotive Management Division at (808) 586-0434.

### Bid Submittals:

Bid Prices shall include all costs for all labor, equipment, supplies, applicable taxes (including the current Hawaii General Excise Tax) and any other expenses incurred to provide the exterior window cleaning and all other services included in the work being solicited.

This solicitation is intended to allow the State to proceed with carpet repairs in its entirety or to select individual line items, based on the availability of funds.

Extra Work:

The Contractor shall submit a separate Proposal for any and all work items not covered by the contract. This work is additional to the Contract and is subject to review and approval by the Contract Administrator. If the Proposal is found acceptable, and without further solicitation of other Bidders, the Contract Administrator shall authorize the work. Payment for extra authorized work will be by Purchase Order and/or Purchasing Card.

Contract Administrator:

Contract Administrator shall be James Kurata, Central Services Administrator, or his designated representative. He may be contacted by calling (808) 831-6733 or by e-mail at [james.kurata@hawaii.gov](mailto:james.kurata@hawaii.gov).