

**Hawaii State Fusion Center  
Intelligence Analysis Support Contractor  
Statement of Work  
05/20/2025**

**I. Contract Term:**

One year Term (2025-2026). Start date contingent upon approval of purchase order.

**II. Background Overview:**

The Hawaii State Fusion Center (HSFC) is established under the Hawaii Office of Homeland Security. The HSFC is a Hawaii State government program that facilitates intelligence sharing between local, state, and federal agencies, and the public and private sectors. As the nation's 77th Fusion Center, it is uniquely structured to empower front-line law enforcement, public safety, fire service, emergency response, public health, critical infrastructure partners, and private sector security personnel to understand local implications of national intelligence, thus enabling local officials to better protect their communities. For more information please visit: <https://law.hawaii.gov/ohs/fusion-center/about-the-state-fusion-center/>

The Hawaii State Fusion Center (HSFC) is seeking a support contractor to provide intelligence analysis support. Duties include but not limited to:

- Provide subject matter expertise in the HSFC operations to include current accesses to intelligence enterprise working groups such as: the FBI Law Enforcement Enterprise Portal - Suspicious Activity Reporting through eGuardian, Department of Homeland Security, Homeland Security Information Network access
- Expertise in intelligence information gathering and sharing, Western States Information Network (WSIN), Regional Information Sharing Systems (RISS).
- Access and expertise, advanced level skills at operating Cobwebs, managing the HSFC Law Enforcement – Private sector crime fighting partnership websites, Informal network of law enforcement officers and intelligence analysts across Hawaii at the federal, state, and local levels -to include critical infrastructure partners in the private sector.

**III. Contractor Qualifications / Requirements:**

The contracted employee must meet the following criteria to properly support the HSFC operations:

- The selected incumbent shall have a master's degree in a field related to the responsibilities of the position (i.e. intelligence or homeland security).
- Possess an active security clearance (Secret).
- Must have experience working in a DHS-recognized state fusion center.
- Minimum 10 years' experience as a sworn law enforcement officer in the State of Hawaii
- Must possess extensive knowledge of the multiple intelligence platforms currently utilized by the HSFC including Tangles, Kaseware, Clear, and Alert Media.
- Must possess extensive knowledge of the four (4) main intelligence enterprise networks utilized by HSFC, the FBI Law Enforcement Enterprise Portal (LEEP), DHS Homeland Security Intelligence Network (HISN), the Western State Intelligence Network, and the Regional Information Sharing System (RISS).
- The selected incumbent shall have extensive experience administering and be capable of taking a leading role in the HSFC Suspicious Activity Reporting program (SAR) and managing the FBI eGuardian portal.
- Fluency in one of the following foreign languages: Tagalog, Japanese, Mandarin, or Korean.
- Experience in website administration and familiarity with the HSFC programs within the HSFC led- Hawaii Organized Retail Crime Alliance (HIORCA), Safe Keiki (Education), and the Hawaii Hotel and Visitor Security Association (HHVISA).
- Prior military experience with a preference for service within the INDOPACOM area of responsibility (AOR), and with extensive knowledge of the military establishment within the State of Hawaii.
- Must be a graduate of Department of Homeland Security or Federal Bureau of Investigation Approved Intelligence Analyst Training Course. This is to be in compliance with Intelligence Community Directive (ICD) 203, Analytic Standards.

**IV. Contract Terms and Conditions:**

Due to the uncertainty surrounding federal funding and as a precautionary measure, the Office of Homeland Security reserves the right to pause or terminate this agreement at any time should federal funding become unavailable.

**V. Additional Information:**

**HSFC Point of Contact:**

Kevin Baggs, Director  
Hawaii State Fusion Center  
PH: (808) 354-9346  
Email: [kevin.l.baggs@hawaii.gov](mailto:kevin.l.baggs@hawaii.gov)

**RFP Point of Contact:**

Glen Badua, Grants Manager  
Office of Homeland Security  
PH: (808) 460-8659  
Email: [glen.m.badua@hawaii.gov](mailto:glen.m.badua@hawaii.gov)